

**CHESAPEAKE PUBLIC SCHOOLS  
SCHOOL NUTRITION SERVICES**

**Unpaid Meal Charge Procedure**

Prepayment for meals may be made directly to the student's meal account at the school by cash or check or through [MyPaymentsPlus.com](https://www.mypaymentsplus.com). The use of [MyPaymentsPlus.com](https://www.mypaymentsplus.com) allows parents to pay and replenish a student's meal account using a credit or debit card via a secure Internet site.

Up to three lunches at the elementary level, and up to two lunches at the secondary level may be charged should a child not have funds. After lunches have been charged and the student account is still in the negative, an alternate, complete meal consisting of a turkey sandwich, fresh fruit, baby carrots and milk will be offered. No child will be denied lunch because of a lack of funds.

After three alternate meals are served, the principal and guidance counselor will be notified.

School Nutrition Services will notify households of negative balances via emails, weekly printed charge notices and/or automated weekly phone call(s).

"Delinquent" debt (deemed collectible) will remain on the student's meal account as long as they are enrolled in Chesapeake Public Schools.

When it is determined that "delinquent debt" is uncollectible, as in when the student withdraws or graduates from Chesapeake Public Schools, it shall be considered "bad debt" and may be forwarded to Virginia Department of Taxation's Debt Set-Off Program for further collection. Bad debt may not be absorbed by the non-profit food service account and must be restored using non-Federal funds. These funds may come from the school district's general fund, special funding from State or local governments, or any other non-Federal sources.

More information about MyPaymentsPlus and the application for meal benefits can be found at [www.cpschools.com/school-nutrition-services](https://www.cpschools.com/school-nutrition-services).