

**MINUTES OF A MEETING OF THE SCHOOL BOARD
CITY OF CHESAPEAKE, VIRGINIA
December 10, 2018**

A meeting of the School Board of the City of Chesapeake, Virginia, was held on Monday, December 10, 2018, at 4:30 p.m. in the Board Room of the School Administration Building. Ms. Victoria L. Proffitt, Chairman, presided.

The Call to Order

Ms. Proffitt called the meeting to order. She welcomed visitors to the meeting and informed them that a printed agenda for the meeting was available.

Roll Call

Dr. Jean Infantino called the roll and recorded attendance as follows:

Present: Mr. Samuel L. Boone, Jr.
 Mr. C. Jeff Bunn
 Dr. Patricia Y. King
 Mr. Thomas L. Mercer, Sr.
 Mr. Harry A. Murphy
 Mr. Michael J. Woods
 Mrs. Colleen C. Leary, Vice Chairman
 Ms. Victoria L. Proffitt, Chairman

Excused: Mrs. Christie New Craig

Also present were Dr. Jared A. Cotton, Superintendent; Dr. Jacqueline C. Miller, Assistant Superintendent for Student Services; Dr. Anita B. James, Assistant Superintendent for Curriculum and Instruction; Ms. Victoria Lucente, Assistant Superintendent for Budget and Finance; Ms. J. Paige Stutz, Assistant Superintendent for Operations; Dr. Alan L. Vaughan, Assistant Superintendent for Human Resources and School Services; Dr. Jean A. Infantino, Executive Director of Administrative Services/Clerk of the Board; Mr. Robert J. Barry, Attorney; and Mrs. Darlene N. Gorman, Deputy Clerk of the Board.

Adoption of the Agenda

Dr. Cotton had no amendments to the agenda but said he would need a closed session for student matters and two personnel matters. Mr. Murphy moved to adopt the agenda as presented. Mr. Bunn seconded the motion, which passed with all members present voting in favor of the motion.

Closed Session

Mrs. Proffitt asked Mr. Barry to prepare the language for the Board to go into closed session. Mr. Barry stated that the motion should read as follows:

“The Board should convene in closed session pursuant to Section 2.2-3711 of the Code of Virginia, for consideration of student matters and two personnel matters.”

Mr. Murphy moved that the Board go into closed session as provided in the Code of Virginia. The motion was seconded by Mr. Bunn and approved, with all Board members present voting yes.

Reconvene in Open Meeting

The meeting reconvened in open session. Mrs. Leary moved that the record show the only items discussed in the closed meeting were those specifically cited in the motion to convene into closed session. Mr. Murphy seconded the motion, which passed with all Board members present voting in favor of the motion.

Items Resulting from Closed Session

The superintendent recommended the expulsions of student #2 and student #3. Mr. Woods moved to approve the superintendent’s recommendation. Mr. Murphy seconded the motion, which passed with all Board members present voting in favor of the motion. The superintendent recommended student #1, student #4, and student #5 be placed on long-term suspension for 180 days under the conditions discussed. Mr. Murphy moved to approve the superintendent’s recommendation. The motion was seconded by Mrs. Leary and passed with all Board members present voting in favor of the motion.

The superintendent recommended the following appointments:

1. Ms. Cheryl G. Bowers, from Supervisor of School Nutrition, Southampton County Public Schools, to Supervisor of School Nutrition Services, School Nutrition Services
2. Mr. Herbert Byrd, from Transportation Coordinator, Transportation Services, to Assistant Director of Pupil Transportation Services, Transportation Services

Mr. Murphy moved to approve the recommended appointments. The motion was seconded by Mrs. Leary and passed with all Board members present voting in favor of the motion.

Invocation

Reverend Adrian Woodard from Favor Nation Church gave the invocation.

Pledge of Allegiance to the Flag

Grace Evalenko, a second grader at Greenbrier Primary School, led the Pledge of Allegiance to the Flag.

Clerk's Items

A Special Musical Presentation – Camelot Elementary School: The Camelot Elementary School Fifth-Grade Chorus, under the direction of Ms. Brooke Adams, performed a very special holiday musical presentation.

Special Recognitions – Chesapeake Fall Middle School Athletic Champions: Mr. Wayne Martin introduced twenty-seven students and staff who had distinguished themselves through special achievements or accomplishments.

VSBA Capital Conference – January 14 and 15, 2019: Dr. Infantino announced that the Virginia School Boards Association (VSBA) will hold its annual Capital Conference in Richmond on January 14 and 15, 2019. She reminded Board members that there is a scheduled Board meeting on January 14, 2019, and of the scheduled trip to Richmond to visit with legislators on January 17, 2019. She asked for a show of hands of Board members who wish to attend the two-day conference and a motion to approve their attendance. No Board members were available to attend the conference.

Public Hearing

Superintendent's Proposed Capital Improvement Plan, 2019-2029: No citizens requested time to speak before the Board on this topic.

Hearing of Citizens

None.

Unfinished Business

Superintendent's Proposed Capital Improvement Plan (CIP), 2019-2029 – Work Session and Final Action: The superintendent asked if there were any questions from the Board regarding the Capital Improvement Plan and recommended approval of the CIP. There were no questions, and Mr. Mercer moved to adopt the CIP as presented. The motion was seconded by Mr. Murphy and passed with all Board members present voting in favor of the motion.

New Business

Pupil Matters: Appeal of the Superintendent's Decision: Mrs. Leary entertained a motion to accept the recommendation made by the superintendent, Dr. Jared A. Cotton, regarding the appeal for student A. The motion was seconded by Mr. Murphy and passed with all Board members present voting in favor of the motion. Mrs. Leary also moved to support the decision of the superintendent regarding the appeal for student B. The motion was seconded by Mr. Murphy and passed with all Board members present voting in favor of the motion.

Additional Appropriation Request – School Nutrition: Dr. Vaughan, assistant superintendent for human resources and school services, advised the Board of the current balance of \$1,716,233.15 in the division's School Nutrition Fund. Requirements from the state for the School Nutrition Services Program permit a school division to accumulate a fund balance limited to three months' worth of operating expenses. However, a plan must be developed in order to spend these funds. Our plan is to use these funds to update equipment, purchase a new food truck, and update/purchase other major food production components, such as furniture, computers, and freezers. This plan will be submitted to the Virginia Department of Education to expend these funds.

Dr. Vaughan requested Board action to request city council appropriate the excess funds from the School Nutrition Services fund balance. A motion was made by Mr. Woods to appropriate these funds and seconded by Mr. Murphy. The motion passed with all Board members present voting in favor of the motion.

Consent Agenda

The chairman requested approval of the consent agenda. Items included the following:

- A. Approval of the Minutes of the Previous Meeting
- B. Bids
- C. School Board Policy P 9-21 – Suspension and Expulsion Revision
- D. Religious Exemption from Compulsory Attendance
- E. Department of Human Resources – Personnel Report

Mr. Mercer moved to approve the Consent Agenda and the motion was seconded by Mr. Murphy. The motion passed with all Board members present voting in favor of the motion.

Monthly Finance Report

Ms. Lucente presented the monthly financial report for October 2018. The September 30 enrollment number did not meet projections, and we are still expecting an \$860,000 shortfall. At this time, the budget will be managed for a shortfall of approximately \$860,000.

Superintendent's Report

The superintendent made the following announcements:

1. The superintendent informed the Board there is only one Board meeting in December, and the next Board meeting is scheduled for January 14, 2019.
2. Computer Science Education is celebrated in the month of December. Dr. Cotton was happy to announce that coding is now part of this focus.
3. The superintendent congratulated Mrs. Nancy Cruz, principal of Butts Road Intermediate School. She was selected by the Chesapeake Reading Council as the recipient of their Literacy Leader Award.
4. Schools will close for students on Friday, December 21, 2018, and reopen on January 2, 2019, in observance of our winter break. Offices and school buildings will remain open on Friday, December 21, 2018, and will close from December 22, 2018, through January 1, 2019.
5. Superintendent's Spotlight

Dr. Cotton announced several partnerships with new local businesses in Chesapeake, Your Pie in the Greenbrier area and the new Kroger on Mount Pleasant Road. Both of these businesses recently provided generous donations to our School Nutrition Services Department. Because of their support, over 1,000 lunch account charges were paid off for our Chesapeake families. Tidewater Community College also donated to our division and collected over \$1,000 worth of supplies for our students and staff. These supplies were generously donated to our teacher supply store.

Students from many of our Title I schools benefitted earlier this month from the generosity of the James C. Archbell III Foundation as it sponsored its fourteenth annual Kidz Kruz. Chesapeake students joined other areas schools at the Edinburg Walmart recently to shop for the holidays, enjoy lunch, visit with Santa, win prizes, and take a tour of the holiday lights in Virginia Beach. Dr. Cotton thanked the JCA Foundation for their continued generosity.

Dr. Cotton recently visited the Chesapeake Career Center. Two new programs for skilled workers have been added in cybersecurity and pharmacy technician. Our cybersecurity path offers students eight college credits and up to five industry credentials. Our new pharmacy program offers an impressive twenty-four credits, two credentials, and a nationally recognized board license.

The superintendent reported that students from our middle schools participated in the Safe Schools Ambassador training program through a grant from the Department of Defense. This program represents an "inside-out"

approach to improving school climate and relies on the power of the students themselves to stop bullying and other forms of mistreatment in their communities.

Dr. Cotton recognized Ms. Jamari Robinson, a student from Indian River Middle School, who participated in this program. She attended the Board meeting along with her parents, teacher, principal, Mrs. Terre Werts, and grant coordinator, Dr. Stephanie Johnson.

Strategic Planning Update: Dr. Cotton thanked Mrs. Leary and Ms. Proffitt for participating in the planning meeting. Dr. Cotton introduced Mrs. Penny Goodin, program administrator for school improvement planning and program evaluation, who gave a strategic planning update. Mrs. Goodin reviewed our core values, vision, mission statement, and strategic goals. She then reviewed the strategic planning timeline beginning in December with implementation of the plan beginning in July 2019. This timeline begins with selecting committee members, identifying key strategies and actions, reviewing plans with the planning steering committee, sharing these plans with Board members, and finalizes with implementing the plan.

Mrs. Leary enjoyed working with everyone during the planning meeting and thanked Mrs. Goodin for ensuring that everyone worked well together. She enjoyed listening to the wonderful and innovative ideas from our administrators and supervisors. Ms. Proffitt agreed with Mrs. Leary, and she, also, thanked Mrs. Goodin for her excellent coordination during the meeting.

Mrs. Leary motioned to accept the Strategic Planning Update on First Reading. The motion was seconded by Mr. Boone and passed with all Board members present voting in favor of the motion.

Board Member Items

Mr. Boone announced that he would be at the Edinburgh Chick-fil-A on December 21, 2018, from 10 a.m. to 1 p.m. distributing some holiday treats. He will also be passing out holiday treats on the first floor at MacArthur Mall on December 22, 2018.

Mr. Bunn announced Hickory High School's musical, "Freaky Friday," presented by Hickory Parents Theatre Associations, will be held on December 13, 14, and 15, 2018, at 7 p.m. Mr. Mercer also mentioned that Ms. Amber Dortch, principal of Hickory High School, is featured in this musical.

Ms. Proffitt thanked Dr. Cotton and Mrs. Goodin for their hard work in coordinating the strategic planning meeting. She also attended the Kids Kruz event, along with Mrs. Leary and Mr. Bunn, hosted by the JCA Foundation for over 1,100 of our students. Former Board member, Mr. Lou Tayon, also attended this event.

Adjournment

The meeting was adjourned at 6:44 p.m.

Jean A. Infantino, Ed.D., Clerk

Victoria L. Proffitt, Chairman