

**MINUTES OF A MEETING OF THE SCHOOL BOARD  
CITY OF CHESAPEAKE, VIRGINIA  
September 24, 2018**

A meeting of the School Board of the City of Chesapeake, Virginia, was held on Monday, September 24, 2018, at 5:30 p.m. in the Board Room of the School Administration Building. Ms. Victoria L. Proffitt, Chairman, presided.

**The Call to Order**

Ms. Proffitt called the meeting to order. She welcomed visitors to the meeting and informed them that a printed agenda for the meeting was available.

**Roll Call**

Dr. Jean Infantino called the roll and recorded attendance as follows:

Present:        Mr. Samuel L. Boone, Jr.  
                    Dr. Patricia Y. King  
                    Mr. Thomas L. Mercer, Sr.  
                    Mr. Harry A. Murphy  
                    Mr. Michael J. Woods  
                    Mrs. Colleen C. Leary, Vice Chairman  
                    Ms. Victoria L. Proffitt, Chairman

Absent:         Mr. C. Jeff Bunn  
                    Mrs. Christie New Craig

Also present were Dr. Jared A. Cotton, Superintendent; Dr. Jacqueline C. Miller, Assistant Superintendent for Student Services; Dr. Anita B. James, Assistant Superintendent for Curriculum and Instruction; Ms. Victoria Lucente, Assistant Superintendent for Budget and Finance; Ms. J. Paige Stutz, Assistant Superintendent for Operations; Dr. Alan L. Vaughan, Assistant Superintendent for Human Resources and School Services; Dr. Jean A. Infantino, Executive Director of Administrative Services/Clerk of the Board; Mr. Robert J. Barry, Attorney; and Mrs. Darlene N. Gorman, Deputy Clerk of the Board.

**Adoption of the Agenda**

Dr. Cotton had no amendments to the agenda, but said he would need a closed session for one student matter and one matter requiring consultation with legal counsel. Mr. Mercer moved to adopt the agenda as presented. Mr. Murphy seconded the motion, which passed with all members present voting in favor of the motion.

**Closed Session**

Ms. Proffitt asked Mr. Barry to prepare the language for the Board to go into closed session. Mr. Barry stated that the motion should read as follows:

“The Board should convene in closed session pursuant to Section 2.2-3711 of the Code of Virginia, for consideration of one student matter and one matter requiring consultation with legal counsel.”

Mr. Mercer moved that the Board go into closed session as provided in the Code of Virginia. The motion was seconded by Mr. Murphy and approved, with all Board members present voting yes.

### **Reconvene in Open Meeting**

The meeting reconvened in open session. Mrs. Leary moved that the record show that the only items discussed in the closed meeting were those specifically cited in the motion to convene into closed session. Mr. Mercer seconded the motion, which passed with all Board members present voting in favor of the motion.

### **Items Resulting from Closed Session**

A motion was made by Mrs. Leary to accept the superintendent’s recommendation regarding an appeal of a student matter and seconded by Mr. Murphy. The motion passed with all Board members present voting in favor of the motion.

### **Invocation**

Associate Pastor, Amanda Webber, at Great Bridge United Methodist Church gave the invocation.

### **Pledge of Allegiance to the Flag**

Ashley Kersha, a fifth grader at Great Bridge Intermediate School, led the Pledge of Allegiance to the Flag.

### **Clerk’s Items**

**Memorial Resolution for Ms. Joann Lindell-Overton:** Dr. Infantino advised a Memorial Resolution honoring the life and service of Ms. JoAnn Lindell-Overton had been prepared. Ms. Lindell-Overton was employed by Chesapeake Public Schools for thirty-six years, most recently as supervisor of secondary science at the Instructional Services Center. Mrs. Jacqueline Tate, director of elementary curriculum and instruction, gave opening comments. Mrs. Tate recognized Ms. Lindell’s family and her peers who were in attendance. Mr. Mercer motioned to accept the resolution. The motion was seconded by Mrs. Leary. The motion passed with all Board members present voting yes. A copy of the resolution is attached.

Dr. Infantino asked if any members of the Board wished to attend the Virginia School Boards Association (VSBA) annual convention in Williamsburg on November 14-16, 2018. Mr. Mercer, Ms. Proffitt, Dr. King, and Mr. Woods planned to attend this conference. A motion was made to approve their attendance at this conference by Mr. Murphy and seconded by Mrs. Leary. Mr. Mercer stated he and Mr. Woods are the dually-elected delegates to the delegate assembly, and this conference is a wonderful opportunity as it offers a wealth of good information. The motion passed with all Board members present voting in favor of the motion.

## **Hearing of Citizens**

None

## **Unfinished Business**

None

## **New Business**

**School Board Resolution for the Support of Military Children and Families:** Dr. Anita B. James, assistant superintendent for curriculum and instruction, stated that several of our schools are applying for the Virginia Purple Star Designation. The Purple Star Award is bestowed upon military-friendly schools that show a major commitment to students and families connected to our nation's military. This application requires a School Board approved resolution in support of our military families. Mr. Murphy thanked Board members for their support while he was on the National Board of Directors for the Military Child Education Coalition. He appreciated the support his family received when they chose Chesapeake as their home. As a proud U. S. Navy veteran, Mr. Murphy motioned to approve this resolution. The motion was seconded by Mr. Mercer and passed with all Board members present voting in favor of the motion.

**Resolution for Lease Purchase of 24-Passenger School Buses:** Ms. Paige Stutz reviewed the lease purchase of twenty-six (24-passenger) school buses. Mrs. Leary moved to approve the lease purchase of twenty-six (24-passenger) school buses. The motion was seconded by Mr. Murphy. The motion passed with all Board members present voting in favor of the motion.

Copies of these resolutions are attached.

## **Consent Agenda**

The chairman requested approval of the consent agenda. Items included the following:

- A. Approval of the Minutes of the Previous Meeting
- B. Bids
- C. Proposed Revisions to School Board Policy P 8-58 – Vacation Leave – Second Reading and Final Action
- D. Department of Human Resources – Personnel Report

Mr. Mercer moved to approve the Consent Agenda and the motion was seconded by Mr. Murphy. The motion passed with all Board members present voting in favor of the motion.

## **Monthly Financial Reports and End-of-Year Financial Report**

Ms. Victoria Lucente reviewed the fiscal year 2017-2018 unaudited financial reports for the fiscal year ended on June 30, 2018. The interim reports for the months of July and August, 2018, will be presented at the October 29, 2018. Ms. Lucente recommended the Board request City Council to re-appropriate \$2,206,211 to the building fund for technology, security, and equipment replacements. The motion was made by Mr. Murphy and seconded by Mrs. Leary. Mr. Mercer thanked City Council for giving the division \$2M in the spring of 2018 for security enhancements; and by re-appropriating an additional \$2M for security enhancements, it is another positive step toward making our schools safer. The motion passed with all Board members present voting in favor of the motion.

## **Superintendent's Report**

The Superintendent made the following announcements:

1. October is Bullying Prevention Month and also National School Principals Month. October is also Disability History and Awareness Month. Chesapeake Public Schools will be promoting awareness in our school division and community through a variety of activities, including providing instructional resources to our schools, art contests themed "Discovering the Abilities Within," a family movie night on Thursday, October 11, 2018, at Oscar Smith High School, and a community-oriented "Walk and Roll," at Hickory High School on Saturday, October 20, 2018.
2. The current make-up schedule for days missed due to Hurricane Florence has been communicated throughout the community.
3. The superintendent was invited by Senator Spruill and Delegate Hayes to serve on a safety panel for *The Save Virginia Initiative* on October 9, 2018, at 6:30 p.m. at St. Joseph Ame Zion Church on Atlantic Avenue in Virginia Beach.
4. Dr. Cotton will continue to work on our strategic planning process and has asked for volunteers from our School Board. Our chairman, Ms. Proffitt and vice chairman, Mrs. Leary, have volunteered to serve and will meet on November 30, 2018. The superintendent encouraged everyone to participate in our Listening and Learning Survey online. Currently there are about 742 responses to this survey. He appreciates all of the schools promoting this survey.

5. Superintendent's Spotlight:

Dr. Cotton thanked everyone who helped our division prepare for Hurricane Florence.

The Access College Foundation provides an excellent service to all of our seven high schools. This foundation is celebrating 30 years of helping students achieve their dreams.

Over 600 fifth-grade students from our schools attended the air show at NAS Oceana and STEM Lab on Friday, September 21, 2018. This event highlighted our partnership with the military in our area.

6. Dr. Jacqueline C. Miller reviewed minor editing revisions to three School Board policies. Revisions to regulations do not require School Board approval. The policies and regulations are listed below:

Proposed Revisions to School Board **Policy P 9-10** – Admission Requirements – First Reading

Proposed Revisions to School Board **Policy P 9-13** – Attendance – First Reading

Proposed Revisions to School Board **Policy P 9-15** – Homeless Children and Youth – First Reading

Proposed Revisions to School Board **Regulations R 9-13** – Attendance

Proposed Revisions to School Board **Regulations R 9-15** – Homeless Children and Youth

Proposed Revisions to School Board **Regulations R 9-53** – Management of Sports-Related Concussion

Mr. Murphy motioned to approve the policy revisions and the motion was seconded by Mr. Boone. The motion passed with all Board members present voting in favor of the motion.

### **Board Member Items**

Mr. Boone reminded everyone of the 4<sup>th</sup> Annual Teen Suicide Prevention Forum on Saturday, October 6, 2018, from 12 p.m. to 2 p.m. at the Indian River Library. The event is free and open to the public. He also mentioned Family Fun Day will take place on October 13, 2018, from 10 a.m. to 2 p.m. at First Baptist Church in South Hill. This community day is sponsored by the Virginia State Police. Mr. Boone will also be on the Hampton Roads Show with the Educational Services Hampton Roads, on Tuesday, September 25, 2018, at 11 a.m. regarding an upcoming conference on October 27, 2018, which will discuss public education.

Dr. King mentioned that she, too, will serve on a safety panel with Dr. Cotton for *The Save Virginia Initiative* on October 9, 2018.

Ms. Proffitt extended warm birthday wishes to Dr. Jacqueline C. Miller and belated birthday wishes to Mrs. Leary. Mr. Mercer extended belated birthday wishes to Ms. Proffitt.

### **Adjournment**

The meeting was adjourned at 6:47 p.m.

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Jean A. Infantino, Ed.D., Clerk

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Victoria L. Proffitt, Chairman

**RESOLUTION  
HONORING THE LIFE AND MEMORY OF  
MS. JOANN LINDELL-OVERTON**

BE IT KNOWN TO ALL PERSONS that we, the members of the Chesapeake School Board, here assembled on this twenty-fourth day of September 2018, do hereby pay tribute to the life and memory of Ms. JoAnn Lindell-Overton;

WHEREAS, Ms. Lindell-Overton graduated from East Carolina University in 1980 with a bachelor's in science education, then continued her education at East Carolina University receiving her master's degree in science education in 1982. She was employed by Chesapeake Public Schools as a science teacher at Western Branch High School where she taught for 22 years from 1982 until 2004. She was selected as the 1999 Teacher of the Year for Western Branch High School. In 2004, she was appointed as the Supervisor of Secondary Science where she served for the last 14 years. She served the children, their parents, and others with distinction and honor in her two positions of educational leadership; and

WHEREAS, she dearly loved her students, had faith in each of them and their talents, and was always willing to assist those who needed help, as evidenced by her devotion to her students' success;

WHEREAS, she was highly esteemed by her colleagues, students, and friends as an invaluable asset to the school system and to the community. She will always be remembered by them for her gentleness, smile, special gift of making everyone feel important, her love for all children, and her love of learning. Now therefore,

BE IT RESOLVED, that we, the members of the School Board of the city of Chesapeake, do gratefully acknowledge her service to the school system and extend to her family our heartfelt sympathy at her passing.

BE IT FURTHER RESOLVED that a copy of this Resolution be made a part of the minutes of this date and the original presented to her family as evidence of our esteem and reverence for the memory of Ms. JoAnn Lindell-Overton.

Attest:

Victoria L. Proffitt, Chairman  
Colleen C. Leary, Vice Chairman  
Samuel L. Boone, Jr.  
C. Jeff Bunn  
Patricia Y. King  
Thomas L. Mercer, Sr.  
Harry A. Murphy  
Christie New Craig  
Michael J. Woods

Jared A. Cotton, Superintendent  
Jean A. Infantino, Clerk

**School Board Resolution for the Support of Military Children and Families**

*WHEREAS, our country owes the daily freedoms to the members of the Armed Forces, their family members, and loved ones who share in their service and sacrifice;*

*and WHEREAS, we celebrate the exceptional service, strength, and character of military-connected students and families in Chesapeake City Public Schools;*

*and WHEREAS, we acknowledge that military families face unique challenges due to deployment, reintegration, service in combat zones, and frequent relocations based on duty assignments;*

*and WHEREAS, the School Board of Chesapeake City Public Schools affirms their commitment to providing the resources and programs to support military-connected students academically, socially, and emotionally;*

*and WHEREAS, the School Board of Chesapeake City Public Schools calls for the continued creation of opportunities for military families and community members to purposely partner with schools in supporting student achievement, aspirations, and social-emotional development.*

*NOW, THEREFORE, BE IT RESOLVED: That the School Board of Chesapeake City Public Schools officially supports all military children and families;*

*and be it FURTHER RESOLVED: That the School Board of Chesapeake City Public Schools encourages all school staff and community members to initiate, support, and participate in appreciation activities designed to recognize the exceptional role and unique sacrifices our military-connected youth make in our nation's best interest;*

*and be it FURTHER RESOLVED: That a copy of this resolution be included in the official minutes of the Chesapeake City Public Schools School Board on September 24, 2018.*



RESOLUTION OF THE SCHOOL BOARD OF  
CHESAPEAKE PUBLIC SCHOOLS AUTHORIZING THE  
EXECUTION AND DELIVERY OF AN EQUIPMENT LEASE/PURCHASE  
SCHEDULE NO. 5, AND RELATED INSTRUMENTS, SCHEDULES  
AND AGREEMENTS, AND DETERMINING OTHER  
MATTERS IN CONNECTION THEREWITH

WHEREAS, at a meeting duly called and held on September 24, 2018, in accordance with all applicable legal requirements, there was described to the School Board of Chesapeake Public Schools (the "Board") the plans of Chesapeake Public Schools to lease, with option to purchase, twenty-six (26) THOMAS Gasoline Type A-24 Passenger School Buses (referred to herein as the "Equipment") by entering into a financing lease in the approximate principal amount of \$1,530,594.00, as described in the proposed "Schedule of Property No. 5", to be dated September 26, 2018 (together with its related instruments, schedules and agreements, "Schedule No. 5"), to that certain Master Equipment Lease/Purchase Agreement dated as of July 18, 2016, between Banc of America Public Capital Corp. as lessor (the "Lessor"), and the Board, as lessee;

WHEREAS, Schedule No. 5 contemplates that all funds made available to finance the leasing of the Equipment with option to purchase will be deposited with Bank of America, National Association, as escrow agent (the "Escrow Agent"), pursuant to an "Escrow and Account Control Agreement" between the Lessor, the Board, and the Escrow Agent (the "Escrow Agreement"), and will be applied to the leasing of the Equipment with option to purchase in accordance with the Escrow Agreement;

WHEREAS, the Board desires to authorize the Superintendent of Chesapeake Public Schools (the "Superintendent"), the Chairman, or Vice Chairman of the Board to execute and deliver Schedule No. 5 and the Escrow Agreement (collectively, the "Financing Agreements");

WHEREAS, the Board has been advised by its staff that all legal requirements relating to procurement have been satisfied in connection with arranging the leasing of the Equipment with option to purchase and the authorization of the Financing Agreements in connection therewith; and

WHEREAS, there have been presented to this meeting, to be incorporated in this Resolution, the forms of the Financing Agreements;

NOW, THEREFORE, BE IT RESOLVED BY THE SCHOOL BOARD OF CHESAPEAKE PUBLIC SCHOOLS AS FOLLOWS:

1. It is hereby found and determined that the leasing of the Equipment with option to purchase and the execution and delivery of the Financing Agreements are appropriate for the Board to perform its governmental function of providing for the education of students by the Chesapeake Public Schools.

2. The Financing Agreements, in substantially the forms presented at the meeting and incorporated in this Resolution, are approved. The Superintendent, the Chairman or Vice Chairman of the Board having the power under the Board's bylaws to execute contracts on behalf of the Board,