

**MINUTES OF A MEETING OF THE SCHOOL BOARD  
CITY OF CHESAPEAKE, VIRGINIA  
July 9, 2018**

A meeting of the School Board of the City of Chesapeake, Virginia, was held on Monday, July 9, 2018, at 6:00 p.m. in the Board Room of the School Administration Building. Mr. C. Jeff Bunn, Chairman, presided.

**Opening Ceremony**

Mr. Bunn called the meeting to order. He welcomed visitors to the meeting and informed them that a printed agenda for the meeting was available.

**Roll Call**

Dr. Jean Infantino called the roll and recorded attendance as follows:

Present:        Dr. Patricia Y. King  
                     Mrs. Colleen C. Leary  
                     Mr. Thomas L. Mercer, Sr.  
                     Mrs. Christie New Craig  
                     Mr. Michael J. Woods  
                     Ms. Victoria L. Proffitt, Vice Chairman  
                     Mr. C. Jeff Bunn, Chairman

Excused:        Mr. Samuel L. Boone, Jr.  
                     Mr. Harry A. Murphy

Also present were Dr. Jacqueline C. Miller, Assistant Superintendent for Student Services; Dr. Anita B. James, Assistant Superintendent for Curriculum and Instruction; Ms. Victoria Lucente, Assistant Superintendent for Budget and Finance; Ms. J. Paige Stutz, Assistant Superintendent for Operations; Dr. Alan L. Vaughan, Assistant Superintendent for Human Resources and School Services; Dr. Jean A. Infantino, Executive Director of Administrative Services/Clerk of the Board; Mr. Robert J. Barry, Attorney; and Mrs. Darlene Gorman, Deputy Clerk of the Board.

**Adoption of the Agenda**

Mr. Bunn asked if any Board member had any items to add or delete from the agenda. There were no amendments to the agenda. Ms. Proffitt moved to adopt the agenda as presented. Mrs. New Craig seconded the motion, which passed with all members present voting in favor of the motion.

## **Closed Session**

Mr. Bunn asked Mr. Barry, attorney, to prepare the language for the Board to go into closed session. Mr. Barry stated that the motion should read as follows:

“The Board should convene in closed session pursuant to Section 2.2-3711 of the Code of Virginia, for consideration of one personnel matter.”

Mrs. New Craig moved that the Board go into closed session as provided in the Code of Virginia. The motion was seconded by Ms. Proffitt and approved, with all Board members present voting yes.

## **Reconvene in Open Meeting**

The meeting reconvened in open session. Ms. Proffitt moved that the record show that the only items discussed in the closed meeting were those specifically cited in the motion to convene into closed session. Mrs. Leary seconded the motion, which passed with all Board members present voting in favor of the motion.

## **Items Resulting from Closed Session**

Mr. Bunn entertained a motion to accept the recommendation made by the superintendent, Dr. James T. Roberts, regarding a personnel matter. A motion was made by Mrs. Leary to accept the superintendent’s recommendation and seconded by Mrs. New Craig. The motion passed with all Board members present voting in favor of the motion.

## **Invocation**

Mr. Nicholas Proffitt, a Christopher Newport University graduate, gave the invocation.

## **Pledge of Allegiance to the Flag**

Mr. Thomas L. Mercer, Sr., School Board member, led the Pledge of Allegiance to the Flag.

## **Reorganization of the Board**

**Election of Chairman and Vice Chairman:** At the first meeting of each new fiscal year, the Board, in accordance with state law, must reorganize. Mr. Bunn asked Mr. Barry to assume the chair for the election of a Chairman and Vice Chairman. Mr. Barry explained the process for the election of Chairman and Vice Chairman of the School Board.

Mr. Barry asked for nominations for the office of Chairman of the School Board. He stated that nominees would be voted on in order of nomination. Mr. Bunn nominated Ms. Victoria L. Proffitt. Mrs. Leary seconded the nomination. Mr. Mercer moved to close the nominations for Chairman of the School Board. The motion was seconded by Mrs. Leary and carried with all members present voting in favor of the motion. Mr. Barry asked that those voting in favor of Ms. Proffitt do so by a show of hands. Ms. Proffitt was elected unanimously by all Board members present as Chairman of the School Board for the 2018-2019 school year.

The floor was opened for nominations for the office of Vice Chairman of the School Board. Mrs. New Craig nominated Mrs. Colleen C. Leary. The nomination was seconded by Mr. Mercer. Mrs. New Craig moved to close the nominations for Vice Chairman. The motion was seconded by Mr. Mercer and carried with all members present voting in favor of the motion. Mr. Barry asked that those voting in favor of Mrs. Leary do so by a show of hands. Mrs. Leary was elected unanimously by all Board members present as Vice Chairman of the School Board for the 2018-2019 school year.

**Appointment of Clerk, Deputy Clerk, Agent, and Deputy Agent:** Ms. Proffitt, newly-elected Chairman, stated the Board must also appoint a Clerk of the Board, Deputy Clerk of the Board, Agent, and Deputy Agent for the upcoming year. Mr. Bunn recommended the appointment of Dr. Jean Infantino as Clerk of the Board, Mrs. Darlene Gorman as Deputy Clerk of the Board, Dr. Jared Cotton as Fiscal Agent, and Ms. Victoria Lucente as Deputy Fiscal Agent. All Board members present agreed with the recommended appointments. Mr. Bunn moved to accept the recommendations, and Mrs. New Craig seconded the motion. The motion carried with all Board members present voting in favor of the motion.

**Establishment of Meeting Schedule for 2018-2019:** Mrs. Leary motioned to adopt the proposed meeting schedule. Mr. Mercer seconded the motion which passed with all members present voting in favor of the motion.

### **Clerk's Items**

Dr. Infantino shared with Board members a new communication tool to be used by the Public Information Office. An official account with Twitter has been established. This site will be used to inform the school community of news and important information, to promote school activities and events, and to recognize student and staff achievements. In addition, Twitter will be used to help communicate emergency alerts. Dr. Infantino stated this will be an additional resource, not a substitute for our current means of sharing emergency information. Follow us on Twitter @cpschoolsva to stay up-to-date with our latest news. If there are any questions about how to use this service, please contact our Public Information Office for assistance.

### **Hearing of Citizens**

None

## **Unfinished Business**

None

## **New Business**

None

## **Consent Agenda**

The chairman requested approval of the consent agenda. Items included the following:

- A. Approval of the Minutes of the Previous Meeting
- B. Bid
- C. Authorization of Signatures in the Absence of the Superintendent
- D. School Board Discipline Letter
- E. Department of Human Resources – Personnel Report

Mrs. Leary moved to approve the Consent Agenda. Dr. King seconded the motion, which passed with all members present voting in favor of the motion.

## **Board Member Items**

Mr. Mercer thanked Mr. Bunn for his service as Vice Chairman and Chairman of the School Board. He also congratulated Ms. Proffitt as the New Chairman and Mrs. Leary as the new Vice Chairman of the School Board and is looking forward to working together during the coming school year.

Mr. Bunn thanked the former superintendent, Dr. Roberts, the new superintendent, Dr. Cotton, the superintendent's staff, and his fellow Board members. He thanked everyone for their continued support and offered his best wishes to Ms. Proffitt and Mrs. Leary in their new roles as Chairman and Vice Chairman.

Ms. Proffitt thanked Mr. Bunn for his service and on behalf of the Board presented him with a special plaque for his service. Ms. Proffitt is excited to serve as the new Chairman. She welcomed Dr. Cotton and is looking forward to working with him as well.

## **Adjournment**

The meeting was adjourned at 6:17 p.m.

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Jean A. Infantino, Ed.D., Clerk

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Ms. Victoria L. Proffitt, Chairman