

HOW CAN I ACCESS SCHOOLOGY?

To the family of: **(STUDENT'S NAME)**

Do the following steps in order.

1. PARENTS

Parents will have to create an account. Parents will use the access code below that is linked to their child. Multiple parents can use the same join code in order to be connected to their children.

PARENT ACCESS CODE: **(PARENT CODE)**

Here are some links to help you create a parent account.

Step-byStep Directions: <https://cpschools.com/cwi/wp-content/uploads/sites/92/2020/09/Parent-Schoology-Account-Information.pdf>

Video Directions: https://www.youtube.com/watch?v=b2FD_zUHFTg

2. STUDENTS

Students will not have to create a Schoology account. Students are automatically enrolled in Schoology by their assigned school during the class enrollment process (managed by Synergy). They will log into Schoology by use the access codes below.

Student OneLogin Account Login

STUDENT OneLogin USERNAME: **USERNAME/ID NUMBER**

STUDENT OneLogin PASSWORD: **(BIRTHDAY day/month/year)**

Here are some links to help your child login.

Student Login Information: <https://cpschools.com/cwi/wp-content/uploads/sites/92/2020/09/OneLogin-Student-Login-Information.pdf>

OneLogin Directions for Different Devices: <https://cpschools.com/cwi/wp-content/uploads/sites/92/2020/09/OneLogin-Chromebook-and-Personal-Device-Directions.pdf>

3. WHERE DO I GO ON THE FIRST DAY OF SCHOOL?

On Tuesday, 9/8/20 at 8:00 am

1. Log in to Schoology using the steps above.
2. Click the heading titled 'Courses' on the top left. (This will show all subject I will teach this year)
3. Click on the 'Attendance' course.
4. On the left hand side of the screen, click on 'Materials.' Here you will find a page labeled 'Daily Zoom Meeting Information.'
5. Click on 'Daily Zoom Meeting Information' to open the page within Schoology. Zoom directions are listed within that page.

Please remember that content will not go live within the platform until September 8, but we are providing you the information needed early because we are sure you are as anxious as we were to see how it all works.