



# Indian River Middle School Fall Craft Show



2300 Old Greenbrier Road, Chesapeake, VA 23325

**Saturday, November 2, 2019**

**9am – 4pm**

**Cost \$50.00 per Space ~ Table Rental: \$5.00 per 6 foot table**

**Contact: Tracy Reynolds | 757-578-7030 | Tracy.Reynolds@cpschools.com**

1. This craft show is sponsored by Indian River Middle School and its AVID Program. Students will be here to **assist** with vendor set-up and break-down. Set-up times will be Friday evening from 5:00pm to 7:00pm and Saturday morning starting at 7:00am. Break-down will be at the conclusion of the show.
2. **One continental breakfast ticket is included with each space rental.** Additional breakfast tickets can be purchased for an additional \$5.00. Breakfast items include coffee, juice, water, granola bars, pastries, and fresh fruit. (Special diets cannot be accommodated at this time.)
3. Tables and spaces are provided on a first-come first-served basis. **Tables are limited.**
4. Space sizes are approximately 8x10, 8x14, and 10x14, depending on the location. They will be marked prior to the show. Vendors must stay within their designated space. If customers need to walk to side tables, the walking area must be within the designated space.
5. Space assignments will be provided upon check-in.
6. **All vendors should stay set-up until 4:00pm on Saturday.** Requests to leave early must be approved.
7. Registration begins August 1, and will be accepted through the morning of the show (as space is available).
8. Make checks payable to **Indian River Middle School.**

Please send in your registration as early as possible. **No refunds will be given after October 20th.** Should there be a cancellation of the event due to inclement weather or any unforeseen circumstances beyond our control, refunds will not be given. However, those registered for the show will be provided the same space on the rescheduled date without having to reregister.

*Please send in bottom portion with your payment.*

## Registration for the IRMS Fall Craft Show: November 2, 2019

Name \_\_\_\_\_ E-mail Address \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Telephone \_\_\_\_\_ Cell Number \_\_\_\_\_

**Please check your needs: (tables are limited, SO REGISTER EARLY!)**

One 6' table (\$5.00) \_\_\_\_\_ TWO 6' tables (\$10.00) \_\_\_\_\_ I will provide my own table(s) \_\_\_\_\_

Additional Breakfast ticket voucher (\$5.00 each) \_\_\_\_\_ Electricity needed? \_\_\_\_\_ Wall space needed? \_\_\_\_\_

**If a company consultant**, which company are you representing? \_\_\_\_\_

Type of craft (please be specific) \_\_\_\_\_

Special Requests (please be specific) \_\_\_\_\_

<b>Office Use Only</b>	Date Rec'd:	Total Paid: Cash/Check #:	Space #:
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