

**CALENDAR
TEN (10) MONTH CUSTODIANS
2019-2020**

The following calendar applies to ten (10) month custodians only. All twelve (12) month custodians will adhere to the regular holiday calendar.

<u>2019</u>				<u>Paid Working Days Per Month</u>
August	14	(W)	First Work Day – Report to Work (Work Hours 7:30-4:00)	12
	15	(Th)	Beginning of the year meeting, 1:00 pm	
	16	(F)	Non-Working Day-Four Day work week	
	26	(M)	All employees return to regular hours	
September	2	(M)	Non-Working Day – <i>Labor Day</i>	20
October				23
November	5	(T)	Non-Working Day – Teacher Work Day/In-Service Day	17
	11	(M)	Non-Working Day – <i>Veterans Day</i>	
	28-29	(Th-F)	Non-Working Days – <i>Thanksgiving Holiday</i>	
December	23-31		Non-Working Days – <i>Winter Break</i>	15
<u>2020</u>				
January	1	(W)	Non-Working Day – Winter Break	20
	20	(M)	Non-Working Day – <i>Martin Luther King Jr</i>	
	24	(F)	Non-Working Day – Teacher Work Day/In-Service Day	
February	17	(M)	Non-Working Day – <i>Presidents' Day</i>	19
March	3	(T)	Teacher Work Day	21
April	13-17	(M-F)	Non-Working Day – Spring Break	17
May	5	(T)	Teacher Work Day	19
	25	(M)	Non-Working Day – <i>Memorial Day</i>	
June	12	(F)	<u>Working</u> Day – Teacher Work Day Work Hours: June 12-18, 7:30-4:00 End of the Year meeting, 1:00 pm (tentative)	14
	18	(Th)	Last Work Day	
Total Paid Days				197

Notes:

- Time missed due to inclement weather and other emergency events will be made up at the Superintendent's discretion by utilizing banked time, select holidays, teacher workdays/in-service days, and/or by extending the school day via adding minutes as appropriate for the set period of time.
- The above schedule is subject to change as required by inclement weather and/or unforeseen circumstances. All ten (10) month custodians are not required to report for work when either a Code Red or Code Yellow is designated. Code Green designation requires you to report to your work place.
- **All (12) twelve month and ten (10) month employees will work their regular hours on Early Release Days for students.**