

**CHESAPEAKE PUBLIC SCHOOLS
POSITION TITLES - ALPHABETICAL LISTING
NON-EXEMPT PERSONNEL
2018-2019**

| POSITION TITLES | SALARY GRADE | WORK TERM | DAYS | HOURS WORKED |
|---|--------------|---------------------|------|--------------|
| ACCOUNT CLERK II | 07 | 190/196/ 218/260 | | 7.0/7.5 |
| ACCOUNT CLERK III | 08 | 260 | | 7.0/7.5 |
| ACCOUNTING TECHNICIAN | 11 | 260 | | 7.0 |
| ADMINISTRATIVE SECRETARY | 09 | 260 | | 7.0/7.5 |
| ADMINISTRATIVE SECRETARY / FED | 07 | 260 | | 7.0 |
| ADMINISTRATIVE SECRETARY/ STAFF DEVELOPMENT | 10 | 260 | | 8.0 |
| ASSESSMENT CLERK | 07 | 260 | | 7.0 |
| ASSESSMENT TECHNICIAN | 11 | 260 | | 7.0 |
| TRANSPORTATION | 12 | 260 | | 7.0 |
| ASSISTANT DISPATCHER | 05 | 260 | | 7.5 |
| ASSISTANT SHOP SUPERVISOR | 12 | 260 | | 8.0 |
| AUDIO VIDEO TECHNICIAN II | 10 | 260 | | 8.0 |
| AUTOMOTIVE LEAD WORKER | 11 | 260 | | 8.0 |
| AUTOMOTIVE PARTS PERSON | 05 | 260 | | 8.0 |
| AUTOMOTIVE SERVICE WRITER | 06 | 260 | | 8.0 |
| AUTOMOTIVE SUPPORT TECHNICIAN | 08 | 260 | | 8.0 |
| AUTOMOTIVE TECHNICIAN | 09 | 260 | | 8.0 |
| AUTOMOTIVE TECHNICIAN HELPER | 04 | 260 | | 8.0 |
| BENEFITS TECHNICIAN | 11 | 260 | | 7.0 |
| BRILLE TRANSCRIPTIONIST | 11 | 190 | | 7.0 |
| BUDGET TECHNICIAN | 11 | 260 | | 7.0 |
| BUS ASSISTANT | 03 | 181/210/213 | | 5.0 |
| BUS DRIVER | 05 | 181 | | 5.0 |
| BUYERS SECRETARY | 07 | 260 | | 7.0 |
| CAMERA TECHNICIAN | 07 | 260 | | 7.0 |
| CARPENTER I | 07 | 260 | | 8.0 |
| CARPENTER II | 08 | 260 | | 8.0 |
| CARPENTER III | 09 | 260 | | 8.0 |
| CARPENTER LEADMAN | 11 | 260 | | 8.0 |
| CUSTODIAN I | 02 | 260 | | 8.0 |
| CUSTODIAN II | 04 | 260 | | 8.0 |
| CUSTODIAN III | 06 | 260 | | 8.0 |
| CUSTODIAN IV | 08 | 260 | | 8.0 |
| CUSTODIAN V | 09 | 260 | | 8.0 |
| DATA ENTRY CLERK | 07 | 216 | | 7.0 |
| DATA QUALITY SECRETARY | 07 | 216/260 | | 7.5 |
| DATABASE TECHNICIAN | 11 | 260 | | 7.0 |
| DDC TECHNICIAN | 12 | 260 | | 8.0 |
| DELIVERY PERSON - PRINT SHOP | 05 | 260 | | 7.0 |
| DELIVERY PERSON - SCHOOL NUTRITION | 04 | 192/196 | | 8.0 |
| DELIVERY PERSON - TEXTBOOK AND WAREHOUSE AND SUPPLY | 04 | 260 | | 8.0 |
| DISPATCHER | 06 | 260 | | 7.5 |

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|-----------------|----|-----|--|-----|
| ELECTRICIAN I | 08 | 260 | | 8.0 |
| ELECTRICIAN II | 09 | 260 | | 8.0 |
| ELECTRICIAN III | 10 | 260 | | 8.0 |

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|---|--------------|----------------|--------------|
| ELECTRICIAN LEADMAN | 11 | 260 | 8.0 |
| ELECTRONIC TECHNICIAN II | 10 | 260 | 8.0 |
| ENERGY MANAGEMENT TECHNICIAN | 14 | 260 | 8.0 |
| ENROLLMENT SECRETARY | 07 | 260 | 7.0 |
| ENROLLMENT SPECIALIST | 08 | 260 | 7.0 |
| FINISHER | 06 | 260 | 7.0 |
| GENERAL TRADE LEADMAN | 11 | 260 | 7.0 |
| GIS SPECIALIST | 13 | 260 | 7.5 |
| GRAPHICS SPECIALIST | 07 | 260 | 7.0 |
| GROUNDSKEEPER LEADMAN | 11 | 260 | 8.0 |
| GROUNDSKEEPER I | 04 | 260 | 8.0 |
| GROUNDSKEEPER II | 05 | 260 | 8.0 |
| GROUNDSKEEPER III | 06 | 260 | 8.0 |
| HUMAN RESOURCES CLERK | 07 | 260 | 7.0 |
| HUMAN RESOURCE INFORMATION SYSTEMS TECHNICIAN | 11 | 260 | 7.0 |
| HUMAN RESOURCES LEAD TECHNICIAN | 13 | 260 | 7.0 |
| HUMAN RESOURCES LICENSURE TECHNICIAN | 11 | 260 | 7.0 |
| HUMAN RESOURCES TECHNICIAN | 11 | 260 | 7.0 |
| HVAC I | 08 | 260 | 8.0 |
| HVAC II | 09 | 260 | 8.0 |
| HVAC III | 10 | 260 | 8.0 |
| HVAC LEADMAN | 11 | 260 | 8.0 |
| IMPACT AID SPECIALIST | 13 | 260 | 7.0 |
| INFORMATION TECHNOLOGY ACCOUNT SPECIALIST | 11 | 260 | 7.0 |
| IN-SCHOOL SUSPENSION COORDINATOR | 06 | 190 | 7.0 |
| INTERPRETER | 13 | 190 | 7.0 |
| INVENTORY CONTROL SPECIALIST | 07 | 260 | 7.0 |
| LEAD SCHOOL SECRETARY -ELEMENTARY SCHOOL | 07 | 218/260 | 7.0/7.5 |
| LEAD SCHOOL SECRETARY - MIDDLE SCHOOL | 07 | 218/260 | 7.5 |
| LEAD SCHOOL SECRETARY - HIGH SCHOOL | 08 | 260 | 7.5 |
| LIBRARY ASSISTANT | 05 | 190 | 7.0 |
| LIBRARY CLERK | 06 | 190/196/218 | 7.5 |
| LIBRARY SECRETARY | 06 | 190/196 | 7.5 |
| LOCKSMITH LEADMAN | 11 | 260 | 8.0 |
| MEDICAID BILLING SECRETARY | 06 | 260 | 8.0 |
| MICROFILM CLERK | 06 | 260 | 7.0 |
| MICROGRAPHIC ASSISTANT | 07 | 260 | 7.0 |
| NETWORK ADMINISTRATOR I | 17 | 260 | 8.0 |
| NETWORK SPECIALIST | 16 | 260 | 8.0 |
| NEW CONSTRUCTION INSPECTOR | 14 | 260 | 7.0 |

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|-------------------------|----|-----|-----|
| PAINTER II | 08 | 260 | 8.0 |
| PAINTER III | 09 | 260 | 8.0 |
| PAYROLL CLERK | 09 | 260 | 7.0 |
| PAYROLL COORDINATOR | 16 | 260 | 7.0 |
| PAYROLL LEAD TECHNICIAN | 13 | 260 | 7.0 |

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|--|--------------|-------------|------|--------------|
| PAYROLL TECHNICIAN | 11 | 260 | | 7.0 |
| PEST CONTROL TECHNICIAN I | 10 | 260 | | 8.0 |
| PEST CONTROL TECHNICIAN II | 11 | 260 | | 8.0 |
| PLUMBER II | 09 | 260 | | 8.0 |
| PLUMBER III | 10 | 260 | | 8.0 |
| PRESS OPERATOR | 06 | 260 | | 7.0 |
| PRESS OPERATOR II | 08 | 260 | | 7.0 |
| PROGRAMMER ANALYST | 15 | 260 | | 7.0 |
| PURCHASING MAINTENANCE TECHNICIAN | 11 | 260 | | 7.0 |
| PURCHASING SUPPORT CLERK | 08 | 260 | | 7.0 |
| RECEPTIONIST | 06 | 260 | | 7.0 |
| RELIEF RECEPTIONIST-MAIL CLERK | 06 | 260 | | 7.0 |
| RISK MANAGEMENT SPECIALIST | 13 | 260 | | 7.0 |
| RISK MANAGEMENT TECHNICIAN | 11 | 260 | | 7.0 |
| ROOFER | 08 | 260 | | 8.0 |
| SAFETY AND SECURITY ASSISTANT | 07 | 260 | | 7.0 |
| SCHOOL ACCOUNT CLERK II | 07 | 190/216/260 | | 7.0/7.5 |
| SCHOOL ACCOUNT CLERK III | 08 | 260 | | 7.5 |
| SCHOOL NURSE CLINIC ASSISTANT | 06 | 190 | | 7.0 |
| SCHOOL NUTRITION SERVICES EMPLOYEE | 02 | 187 | | 5.0 |
| SCHOOL NUTRITION SERVICES EQUIPMENT TECHNICIAN | 09 | 260 | | 8.0 |
| SCHOOL NUTRITION SERVICES LEAD WORKER | 06 | 190 | | 7.0 |
| SCHOOL NUTRITION SERVICES MANAGER-ELEMENTARY SCHOOL | 07 | 192 | | 7.5 |
| SCHOOL NUTRITION SERVICES MANAGER-MIDDLE SCHOOL | 08 | 192 | | 8.0 |
| SCHOOL NUTRITION SERVICES MANAGER-SECONDARY SCHOOL | 09 | 192 | | 8.0 |
| SCHOOL SECRETARY | 06 | 190/196/216 | | 7.5 |
| SCHOOL SECRETARY - ATTENDANCE | 06 | 190/196/216 | | 7.5 |
| SCHOOL SECRETARY - SCHOOL COUNSELING | 06 | 216/218 | | 7.5 |
| SCHOOL SECURITY OFFICER | 07 | 181 | | 8.0 |
| SECRETARY | 06 | 260 | | 7.0/7.5 |
| SECRETARY | 07 | 238/260 | | 7.0/7.5 |
| SECRETARY TO ASSISTANT SUPERINTENDENT | 11 | 260 | | 8.0 |
| SECRETARY TO ASSISTANT SUPERINTENDENT (STUDENT SERVICES) | 12 | 260 | | 8.0 |
| SECRETARY TO CLERK OF THE BOARD | 13 | 260 | | 8.0 |
| SECRETARY TO SUPERINTENDENT | 13 | 260 | | 8.0 |
| SECRETARY - OMBUDSMAN | 09 | 260 | | 7.0 |
| SECURITY - COMMUNICATION TECHNICIAN | 10 | 260 | | 8.0 |
| SENIOR HIGH TESTING CLERK | 06 | 190/196 | | 7.5 |

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|---|----|-----|--|-----|
| SPECIAL EDUCATION CLERK | 07 | 260 | | 7.5 |
| SPECIAL EDUCATION ELIGIBILITY CLERK | 07 | 260 | | 7.5 |
| SPECIAL PROJECTS AND FIRE ALARMS LEADWORKER | 12 | 260 | | 8.0 |
| STAFF DEVELOPMENT SUPPORT SPECIALIST | 13 | 260 | | 7.0 |
| STAFF DEVELOPMENT TECHNICIAN | 11 | 260 | | 7.0 |
| STOREKEEPER I | 06 | 260 | | 8.0 |
| STOREKEEPER II | 07 | 260 | | 8.0 |
| SUSTAINABILITY AND CONSERVATION TECHNICIAN | 10 | 260 | | 7.0 |

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|---|---------------------|-----------------------|---------------------|
| TEACHER ASSISTANT - COMPUTER | 06 | 190 | 7.0 |
| TEACHER ASSISTANT - DEVELOPMENTAL 1ST GRADE | 05 | 190 | 7.0 |
| TEACHER ASSISTANT - E-LEARNING | 05 | 190 | 7.0 |
| TEACHER ASSISTANT- EWC PROJECT SEARCH | 05 | 190 | 7.0 |
| TEACHER ASSISTANT-GENERAL | 05 | 190 | 7.0 |
| TEACHER ASSISTANT - KINDERGARTEN | 05 | 190 | 7.0 |
| TEACHER ASSISTANT - PERSONAL ATTENDANT | 05 | 190 | 7.0 |
| TEACHER ASSISTANT- PRESCHOOL | 05 | 190 | 7.0 |
| TEACHER ASSISTANT - SPECIAL EDUCATION | 05 | 190 | 7.0 |
| TECHNICAL SUPPORT SPECIALIST III | 15 | 260 | 8.0 |
| VIDEO PRODUCTION ENGINEER | 10 | 260 | 7.0 |
| WAREHOUSE AND SUPPLY MANAGER | 15 | 260 | 8.0 |
| WAREHOUSE SHIPPING CLERK | 05 | 260 | 8.0 |
| WEBMASTER | 19 | 260 | 7.0 |