

Chesapeake Public Schools
Division of Teaching and Learning
Request for 2020-2021 Virtual Virginia Courses

Student Name _____

Grade Level _____

Student ID Number _____

School _____

Student Email Address _____@k12cpschools.com (must use CPS email address)

Parent/Guardian Name _____

Parent/Guardian Email Address _____

Parent/Guardian Phone Number _____

Course Request(s) _____

Indicate Semester Choice

To be completed by the school counselor:

I have reviewed the student information provided herein and confirm it is accurate. I confirm the course(s) the student has requested is an appropriate placement based on the student's academic history, needs, and course prerequisites.

STI # _____

Graduation Year _____

Counselor's Name _____

Counselor's Signature _____

Date _____

In order to enroll in a Virtual Virginia course students and parents/guardians agree to the following:

- Enrollment is on a first-come, first-served basis; Virtual Virginia cannot guarantee enrollment.
- Students may only enroll in 1 credit Virtual Virginia courses. Half credit courses are not permitted.
- Students must take Virtual Virginia courses as part of their normal 8 course schedule.
- Students must register with the guidance counselor at their zoned school.
- Students must be on campus at their zoned school to complete assessments as mandated by Virtual Virginia, Chesapeake Public Schools, and the Virginia Department of Education.
- Students will be assigned a mentor at their zoned school.
- Enrollment in Virtual Virginia is contingent upon completion of all CPS course pre-requisites and in adherence with all procedures set forth by Chesapeake Public Schools.
- High school students have 5 days at the start of the semester to drop a course without academic penalty.
- Courses are not self-paced; students are expected to complete a specified number of assignments each week and may be removed from a course after 30 days of inactivity by the Virtual Virginia registrar.
- Marking period grades reflect the student’s current average in the course and is not a final calculation for a specific term.

Student Signature _____

Date _____

Parent/Guardian Signature _____

Date _____

Appendix D: Student & Parent/Guardian Participation Agreements

The Student and Parent Acknowledgement (below) must be signed by both student and parent/guardian. The local school counselor is required to obtain signatures prior to each Virtual Virginia course start date, and keep this documentation on file in the school counseling office for the remainder of the academic year.

Through continuous communication and effective time management can students be successful in a Virtual Virginia course. To ensure that local school counselors, students, and parents/guardians are aware of the policies and procedures that accompany this commitment, please complete the Student and Parent/Guardian acknowledgments below.

Student Acknowledgement

I understand that for each online course, there are a minimum number of assignments that must be completed each week. Failure to submit the minimum number of assignments on a weekly basis may result in my removal from the course and may result in a failing grade being reported on my academic transcript.

I also acknowledge that I will follow all policies and procedures outlined in the Virtual Virginia Student and Parent handbook.

Student Signature: _____ Date: _____

Parent/Guardian Acknowledgement

I acknowledge that I must coordinate with the local school counselor and local school mentor when the performance of my son/daughter in a Virtual Virginia course needs to be addressed.

Email address: _____

Parent or Guardian Signature: _____ Date: _____

Important Note: *Many types of email accounts, such as work email accounts, are not secure. As such, employers or email service providers may have access to any confidential information (such as grades or performance) that Virtual Virginia communicates through email.*