



ONE OF THE CHESAPEAKE PUBLIC SCHOOLS

HICKORY HIGH SCHOOL
1996 HAWK BOULEVARD • CHESAPEAKE, VA 23322
(757) 421-4295 • FAX (757) 421-2190

October 2019

Advanced Placement (AP) Exams will be administered May 4th-15th, 2020 at Hickory High School. Attached to this letter is the national testing schedule set forth by College Board.

The cost of each AP exam is \$94; except for the AP Seminar exam, which is \$142. Exam fees and registration forms will be collected in guidance from 8:00 am to 8:35 am Thursday, October 17th, through Friday, November 1st, 2019. Money will also be collected every Thursday at The Perch (former Tardy table), as well as the 18th and 30th of October and the 1st of November during all 3 lunches.

To ensure students have completed all of the necessary steps for registration please complete the following:

Step 1: Join their courses and indicate whether or not they would like a test to be ordered for them

Step 2: Complete this Registration form and return to Mrs. Johnson in Guidance

Step 3: Submit payment online via Online School Payments or by cash or check made payable to Hickory High School for the exam(s) that are indicated on this form.

*** Online payment includes a non-refundable fee of 4.0% plus a \$0.35 non-refundable transaction fee for all purchases. These fees are not collected by Chesapeake Public Schools; they are processing fees of OSP; the company hosting this site***

AP Students that pay ONLINE for their AP tests, please go to the Hickory website during the registration window to pay online using the OSP icon. Add your exams to the cart and a receipt will be sent electronically that includes the *online order number*. **Please record the *Online School Payment (OSP) order number* on the AP Registration form prior to submitting the completed registration form to guidance.**

Students who qualify for the free and reduced lunch program should see Mrs. Freeman, the Assistant Principal for Instruction, in the main office for information about exam fee waivers. **No exam fees will be collected after 2 pm on Friday, November 1st, 2019.**

There is a \$40.00 late fee for any exam ordered after the deadline and a \$40.00 restocking fee will be assessed for any student seeking a refund prior to the testing day. No refunds will be issued after March 13th, 2020.

Should you have concerns or questions about the AP Exam administration or would like to discuss it further, please e-mail me at megan.johnson@cpschools.com

I appreciate your continued encouragement in your child's AP endeavors.

Sincerely,

AP Coordinator

Hickory High School

2020 ADVANCED PLACEMENT

EXAM REGISTRATION FORM

STUDENT'S LEGAL NAME: (First Middle Last)	

STUDENT ID #: _____	GRADE: _____

Exam fees and registration forms will be collected in Guidance before school **October 17th** through **November 1st** and during all lunches on designated dates listed on the back side of this form. A \$40.00 restocking fee will be assessed for any student seeking a refund after an exam has been ordered. Students who qualify for the free or reduced lunch program may qualify for a reduced exam fee. Please contact Mrs. Freeman (API) if you qualify for reduced exam fees. Contact Mrs. Johnson in Guidance with other questions.

DATE OF EXAM	SESSION	ADVANCED PLACEMENT EXAM	✓ if taking exam
Monday, May 4	7:30 AM – 12:00 PM	United States Government	
Tuesday, May 5	7:30 AM – 12:00 PM	Calculus AB	
Tuesday, May 5	7:30 AM – 12:00 PM	Calculus BC	
Tuesday, May 5	12:00 PM – 4:30 PM	Human Geography	
Tuesday, May 5	12:00 PM – 4:30 PM	German Language and Culture	
Wednesday, May 6	7:30 AM – 12:00 PM	English Literature & Composition (12 th)	
Wednesday, May 6	12:00 PM – 4:30 PM	European History	
Wednesday, May 6	12:00 PM – 4:30 PM	Physics 2: Algebra Based	
Thursday, May 7	7:30 AM – 12:00 PM	Chemistry	
Thursday, May 7	12:00 PM – 4:30 PM	Physics 1: Algebra Based	
Friday, May 8	7:30 AM – 12:00 PM	United States History	
Friday, May 8	12:00 PM – 4:30 PM	Art History	
Friday, May 8	12:00 PM – 4:30 PM	Computer Science A	
Friday, May 8		Studio Art- SUBMISSION DEADLINE	
Monday, May 11	7:30 AM – 12:00 PM	Biology	
Monday, May 11	12:00 PM – 4:30 PM	Environmental Science	
Tuesday, May 12	7:30 AM – 12:00 PM	Seminar	
Tuesday, May 12	7:30 AM – 12:00 PM	Spanish Language and Culture	
Tuesday, May 12	12:00 PM – 4:30 PM	Latin	
Tuesday, May 12	12:00 PM – 4:30 PM	Psychology	
Wednesday, May 13	7:30 AM – 12:00 PM	English Language & Composition (11 th)	
Wednesday, May 13	12:00 PM – 4:30 PM	Microeconomics	
Thursday, May 14	7:30 AM – 12:00 PM	World History	
Thursday, May 14	12:00 PM- 4:30 PM	Macroeconomics	
Friday, May 15	12:00 PM – 4:30 PM	Statistics	
For Office Use: Date Received: _____ Received by: _____		TOTAL NUMBER OF EXAMS	
		COST PER EXAM (Exception: AP Seminar)	\$94 \$142 –Seminar Only
		TOTAL PAYMENT \$ _____ () Cash () Check # _____ () OSP Order # _____	

Parent Signature: _____ **Student Signature:** _____