

## Steps for Chesapeake Public Schools Dual Enrollment Students

### **Step 1. Apply for Admission to TCC**

Complete the free TCC application for admission online, <https://www.tcc.edu/apply>. If you get stuck, contact the TCC New Student Support Team at 757-822-1111. If your application cannot be processed, we will let you know what additional information is needed.

### **Step 2. Complete the Dual Enrollment Admission Forms**

Complete the Dual Enrollment Admission Form and obtain the necessary signatures of your high school principal and parent/legal guardian.

<http://www.tcc.edu/uploads/pdf/TCC-application-dual-enrollment.pdf>

### **Step 3. Demonstrate Your College Readiness**

High School Students looking to complete Dual Enrollment courses must meet the college placement requirements. Students can complete the Virginia Placement Test (VPT) at your high school or any TCC campus. Students may also submit the minimum PSAT, SAT, ACT or SOL Algebra I scores to be eligible for admissions. NOTE: Students enrolling in a dual enrollment course must meet all course pre-requisites\*.

Virginia Placement Test (VPT): <http://www.tcc.edu/admission/placement-testing>

Standardized Test	Minimum Required Reading/Writing Score	Minimum Required Math Scores
PSAT	390 (ERW combined score)	500
SAT	480 (ERW combined score)	530
ACT	18 on both Reading & English	22
SOL Algebra I	--	Pass

\*Students looking to enroll in College Composition (ENG 111 & 112) and/or United States History (HIS 121 & HIS 122) MUST submit qualifying English VPT scores or qualifying SAT or ACT scores. PSAT and SOL Algebra I scores will not satisfy the English placement requirements for these courses.

### **Step 4. Submit Dual Enrollment Application & Placement Testing Scores to High School Guidance Department**

Once you have completed Steps 1, 2, 3, you will submit your Dual Enrollment Application and Placement Testing Requirements to your High School Guidance Office. ALL APPLICATION MATERIALS MUST BE SUBMIT TO THE GUIDANCE OFFICE BEFORE THE LAST DAY OF THE SPRING TERM.

If you have any questions regarding the Dual Enrollment opportunities available at Tidewater Community College Chesapeake Campus, please feel free to contact the First Year Success Office for assistance. We would be happy to assist you!

Holly Desteli  
First Year Success Advisor  
Chesapeake Student Center, Rm 3116  
(757) 822-5241  
[hdesteli@tcc.edu](mailto:hdesteli@tcc.edu)