



PLANNING YOUR ARRIVAL TO DEEP CREEK HIGH SCHOOL

Guidance phone: 757-558-5300

Guidance fax number 757-558-5346

There are so many tasks that occupy a military family when PCSing to their next duty station that often in can become overwhelming. To help you with the transition, here are a few quick tips and guidelines to enrolling your student at Deep Creek High School.

To enroll your student you will need:

1. Proof of address (a current gas, water or electric bill from the last 30 days that shows usage). ***If you do not have a current gas, water or electric bill, contact the Office of Student Enrollment at (757) 547-0545 for assistance.***
2. Documentary proof shall be provided of adequate age appropriate immunization with the prescribed number of doses of vaccine. All students prior to enrollment must meet immunization requirements. If eligible for provisions under the Interstate Compact on Educational Opportunity for Military Children, you will have 30 days from the date of enrollment to submit a series of immunizations due.
3. Birth certificate
4. Parent/Guardian photo identification
5. Bring with you an unofficial copy of your student's academic record to hand-carry for enrollment to assist in evaluating the academic placement of your student prior to waiting for official records. This includes a current transcript, a copy of a current Individualized Education Plan, IEP, or 504 Plan if applicable, and current discipline records. Should your child be a rising 9th grader, a final 8th grade report card will be sufficient in lieu of a transcript.
6. Copy of SOL scores (for in-state Virginia transfer students)
7. Custody order signed by a judge (if applicable)

Once you have all documentation gathered, please call to make an appointment to enroll your student. Please bring your child with you when enrolling as he/she will be selecting courses. Should you have any questions regarding required documents please do not hesitate to call our guidance office or email any of the guidance counselors using the contact information below.

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