



# Instructional Innovations Grant Application

The Chesapeake Public Schools Educational Foundation (CPSEF), Title I Federal Programs, and the Department of Technology have combined resources and created one grant application. Instructional Innovations Grants will award individual, grade level, and school-wide grants up to \$1500 to help Chesapeake Public Schools (CPS) teachers of all subjects to develop, plan, implement, and evaluate innovative instructional strategies. All CPS teachers and building administrators are eligible to apply.

## **Projects that will be considered:**

Innovative learning projects for classes of all grade levels will be considered. Projects should support the development of the 5Cs (communication, collaboration, creativity, critical thinking, and citizenship), and prepare students for real world experiences. Practical learning outcomes and student assessments should be included in all project plans. All proposed projects should address the curriculum requirements. Teachers of non-core subjects (i.e. Fine Arts, CTE) should demonstrate a connection with their project and any related curricula and/or Standards of Learning.

## **The grant guidelines are as follows:**

1. Grant applications must align with one of the initiatives outlined in Empower 2025.
2. Grant monies must be used to benefit CPS students.
3. Request for renewable subscriptions may not be considered.
4. Consideration for a request will be given only if the educator will be representing CPS in his/her endeavor.
5. All funded grants must be implemented within the 2020-2021 school year.
6. A teacher may only be a grant applicant on one Instructional Innovations Grant each year.
7. Grants may not include the purchase of food or beverage.
8. Grantees are required to submit a final project report. This report will include receipts for all expenditures using grant funds. Final report is due June 1, 2021.
9. Grant application must have building administrator's approval for processing. In addition, grants involving technology must have the building's Technology Support Specialist's endorsement.
10. **All items purchased using Instructional Innovations Grant funds will remain the property of CPS and remain at the school listed on the application.**

## **Final project report will include:**

- A brief assessment of student outcomes and achievements, information on insights gained, how those insights will affect future teaching efforts, the opportunities for improvement, and lessons learned
- A complete, final accounting of all grant monies spent.
- Final grant project report due to the CPSEF office at the School Administration Building by June 1, 2021.

Grant applications will be reviewed by the Grant Review Committee. Remember, some members of this committee will not be educators. Please explain any acronyms.

To be considered, grant applications must be received no later than:

**Wednesday, April 30, 2020 (by 4:00 P.M.)**

Grant recipients will be notified no later than June 11, 2020.

### **Applications should be sent to:**

Chesapeake Public Schools Educational Foundation  
c/o Andrea Vail  
School Administration Building  
Email submissions to: [Andrea.Vail@cpschools.com](mailto:Andrea.Vail@cpschools.com)



# 2020-2021 Instructional Innovations Grant Application

Cover Page – This page will not be given to reviewers.

Project Title:

Applicant Name(s):

Applicant Email Address(es)

School:

School Administrator Contact:

Subject Area/Grade Level:

Date when project will begin with student involvement:

Grant Amount Requested:

**PLEASE NOTE:** If software or computer equipment is listed, the school's Technology Support Specialist or Department of Technology representative must sign here:

I, \_\_\_\_\_, certify that the software or technology equipment listed below is within Chesapeake Public Schools' technology standards.

Technology Representative's Signature: \_\_\_\_\_



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Project Title:

Please describe your project in 100 words or less:

Identify where the grant will primarily be used:

Select	Grant Usage
	Individual Classroom
	Entire School Grade Level
	School Department
	School-Wide

Identify the specific grade level/department/program for which the grant is designed:

Identify the student population that will be directly impacted (include any related data):

I. **Alignment with Empower 2025** – How does this grant relate to the school division’s strategic plan? Select all that apply.

Select	Empower 2025 Alignment
	1.1B – Social-Emotional Learning
	1.1C – Literacy Expectations
	1.1D – College and Career Readiness
	1.1E – 5 C’s
	1.1F – Computer Science SOLs
	1.1G – STEAM
	1.2A – High-Yield Strategies
	1.2B – Culturally-Relevant Practices
	1.2C – Project-Based Learning
	1.2E – Experiential Learning
	1.2F – Tiered Systems of Supports
	1.3A – Formative Feedback Tools
	1.3B – Performance-Based Assessments
	3.2A – Student Leadership Development (Co-Curricular)
	3.4A – Green Practices
	3.4B – Collaboration Spaces

II. **Need** – Why is this program needed?

III. **Creativity** – Describe how this program will enhance or create an engaging learning environment for students. Applicants should include how this will support the 5Cs and foster relevant learning experiences.

IV. **Assessment** – Explain how the success of the grant will be determined.

V. **Project Implementation Timeline** – Explain the program timeline for implementation.



## 2020-2021 Instructional Innovations Grant Budget

Types of Expenditures (Materials/Supplies/Equipment)	Explain Use	Amount

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TOTAL Materials/Supplies/Equipment \$ \_\_\_\_\_

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Miscellaneous Costs	Explain Use	Amount

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TOTAL Miscellaneous Costs \$ \_\_\_\_\_

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TOTAL Amount Requested \$ \_\_\_\_\_

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TOTAL Requested (up to \$1500) \$ \_\_\_\_\_

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NOTE: If the expenses are greater than the amount requested, please name additional funding sources for the project here:



## 2020-2021 Instructional Innovations Grant Statement of Assurance

### SCHOOL STATEMENT OF ASSURANCE – Applicant, Principal, Bookkeeper

I have carefully read this application and support the implementation of this project. I am willing to deposit grant money into a designated account and accept responsibility for the disbursement of funds in an appropriate manner. Any unused funds will be returned to the appropriate department within thirty days of the project completion.

I understand that:

- the grantee may be requested to present this project to others
- this is a competitive process and that submitting an application do not guarantee funding
- the grant recipients will be responsible for conducting the project as detailed in this application
- the grant recipient is responsible for meeting all deadlines including the submission of the final grant report.

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Applicant Signature

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Date

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Principal Signature

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Date

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Bookkeeper Signature

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Date

**DEADLINE is Wednesday, April 1, 2020**

**Applicants may scan and email signed applications to [Andrea.Vail@cpschools.com](mailto:Andrea.Vail@cpschools.com).**